

CFEP Board Meeting Minutes February 9, 2015

- 1) Meeting called to order at 7:10 pm, in attendance by Directors Harwood, Liao, Segrove, Williams, Jenn Mecham and Mike Farrow.
- 2) Board Updates:
 - a. Secretary's Review of Minutes – N/A
 - b. Treasurer's Report:
 - New format simplified, reflects input categories directly from Quickbooks
 - Auction tickets via PayPal – Dir. Liao will notify Jenn Mecham of ticket sales for tracking
 - c. EPMS Board Remarks:
 - Ongoing committee work and review/approvals of MOUs between EPMS and MDUSD
 - Marketing Committee to present proposal for design work and re-branding at next meeting
 - Compensation Committee to meet this month
 - AP dinner was impressive, very nicely done
 - State of the school meeting to be held two dates in March to accommodate parents: one weekday evening and one on a Saturday
 - d. Other Reports:
 - PEAK partnering with Mrs. Armstrong's California Natural Pantry – 25% goes to PEAK
 - EPMS representation at Turkey Trot this year was greater than other larger schools
- 3) Discussions
 - a. Upcoming Events:
 - Teacher Trips – signups on 2/26-2/27 (confirm)
 - Stargazing – 4/17, generate auction buzz, PTLG would like budget to provide popcorn and hot beverages
 - Continued AP efforts for MMUN trip; "2,700 miles" fitness & fundraising challenge
 - b. Event Calendaring for 2015-16 - to take place at coming meetings
 - c. Auction Update
 - Still in need of donations; specifically requesting unique experiences, vacation rentals, lessons/dues, buy-in parties, printer (Mike Farrow, may contact Teresa at MinuteMan Press)
 - Only 5 tickets sold to date
 - Meeting this week with Corners Tavern to review details
 - Tickets will be given to Janitor Tony in gratitude for years of service and auction support
 - Price to increase on March 6th

d. Communications

- To comply with the Brown Act regarding Board communications, email questions/discussions should be directed to CFEP President or an individual of the EPMS Board, not to multiple Board members.
- Website updates under construction; Auction Coordinator requests for home page will be addressed.

e. By-Laws and MOU: for continued review/discussion at March meeting.

f. Help Needed:

- Grant Tracker/Archivist
- New CFEP attendees
- For 2015-16:
 - CFEP VP
 - Donations Coordinator
 - Barnes & Noble Coordinator
 - Golden Ticket Raffle Coordinator
 - Auction Coordinators

4) Next CFEP Meeting: Monday, March 9, at 7:00pm